

CERTIFICATION STANDARDS & CORE PLUS DEVELOPMENT GUIDE
CONTRACTING LEVEL1

Type of Assignment	Representative Activities
1 - Operational Contracting	● Contracting functions in support of post, camp or stations
2 - Research and Development	● Contracting functions in support of research and development
3 - Sys Acquisition	● Contracting functions in support of systems acquisition to include all ACAT programs
4 - Logistics and Sustainment	● Contracting functions performed by the Defense Logistics Agency or by other offices to sustain weapon systems
5 - Construction/ A&E	● Contracting functions in support of construction and/or architect and engineering services
6 - Contingency/ Combat Ops	● Contracting functions performed in a contingency or combat environment
7 - Contract Admin Office	● Contracting function is primarily focused on contract administration
8 - Contract Cost/Price Analyst	● Contracting function is primarily focused on advanced cost/price analysis
9 - Small Bus Specialist	● Contracting function is primarily focused on advising small businesses or on strategies for maximizing use of small businesses
10 - Other	● Contracting functions that perform a variety of assignments or are at a headquarters, secretariat, or OSD

Core Certification Standards (Required for DAWIA certification.)

Acquisition Training	● None required
Functional Training	<ul style="list-style-type: none"> ● <u>CON 090</u> Federal Acquisition Regulation (FAR) Fundamentals (R) ● Personnel serving in a Contracting Coded position on 30 Sep 2010 are exempt from CON 090 through 30 Sep 2012. ● <u>CON 100</u> Shaping Smart Business Arrangements ● <u>CON 110</u> Mission-Support Planning ● <u>CON 111</u> Mission Strategy Execution ● <u>CON 112</u> Mission-Performance Assessment ● <u>CON 120</u> Mission-Focused Contracting (R) ● <u>CLC 033</u> Contract Format and Structure for DoD e-Business Environment ● Effective 1 October 2011 CON 110, 111, 112 & 120 will be replaced by CON 115 (to be deployed) ● Additionally, CLC 058 and CON 170 (to be deployed) will be added ● For more detailed information see USD(AT&L) Memo of 25 Mar 2011 (https://myclass.dau.mil/bbcswebdav/xid-633616_4)
Education	● At least 24 semester hours in accounting, law, business, finance,

<u>CLG 005</u> Purchase Card Online System (PCOLS)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
<u>CLM 023</u> Javits-Wagner-O'Day (JWOD) Tutorial	✓	✓	✓	✓	✓	✓	✓		✓	✓
<u>CON 237</u> Simplified Acquisition Procedures	✓	✓	✓	✓	✓	✓	✓		✓	✓
<u>CON 243</u> Architect-Engineer Contracting (R)					✓					
<u>CON 244</u> Construction Contracting (R)					✓					
<u>FAC 007</u> Certificate of Competency Program	✓	✓	✓	✓	✓	✓	✓		✓	✓
<u>SPS 101</u> Standard Procurement System and federal Procurement Data System -- Next Generation User	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Education										
● None specified										
Experience										
● None specified										

Notes:

1 The Core Certification Standards section lists the training, education, and experience REQUIRED for certification at this level.

2 "(R)" following a course title indicates the course is delivered as resident based instruction.

3 When preparing your IDP, you and your supervisor should consider the training, education, and experience listed in this Core Plus Development Guide if not already completed.

7 Workforce members assigned to the position(s) identified in the Unique Position Training Standards section should meet the training standard(s) identified within 12 months of assignment.

12 See 10 U.S.C. 1724 (provides for limited exceptions).

13 Some continuous learning (CL) modules have been created by extracting lessons in their entirety from a training course. If this is the case for the CL module(s) identified in the above core certification standards, the course from which the CL module was extracted is identified in the "Notes" section of the CL course description and the course can be substituted to meet the certification standard.